

FAQs:

What does my conference fee include?

Your attendee fee covers attendance at all sessions, meals and refreshments during conference days, and conference documentation. An evening reception is also included.

When does the conference start and end?

The conference runs Wednesday, March 5th through Thursday, March 6th, 2025.

How do I reserve time for a one-on-one session with a consultant before or after the conference?

Please contact Lauren Penson (678-392-3206, or laurenp@lanhamassoc.com) to schedule a complimentary one-on-one appointment with one of our consultants. These will be first-come, first-served offerings since there are limited spaces available. This will give you a chance to discuss situations specific to your company and ask for guidance privately.

What are the registration hours?

Registration is open Wednesday 7:30 a.m.- 10:00 a.m. Eastern

What if I need to register outside of the designated registration hours?

Please contact Lauren Penson (678-392-3206, <u>laurenp@lanhamassoc.com</u>) to schedule a time to pick up your registration packet.

What if I cannot attend one of the evening events?

Please let Lauren Penson (678-392-3206, <u>laurenp@lanhamassoc.com</u>) know, so we can plan accordingly.

Which airport should I use?

Hartsfield-Jackson Atlanta International Airport. For more information check out their website: https://www.atl.com/



What is the address of the conference hotel?

Emory Conference Center Hotel 1615 Clifton Rd Atlanta, GA 30329 Phone Number: 404-712-6000

How do I get there?

You can use Uber or Lyft to get to the hotel. There is a dedicated area at the Atlanta Airport to be picked up by rideshares.

Event Accommodations:

Overnight accommodations at the Emory Conference Center Hotel are not included in the registration fee. As an attendee you will be responsible for booking your own room. Please use this <u>reservation link</u> to book your hotel stay. Please keep in mind these key dates and times outlined below:

- There is no guarantee rooms will be available after February 18th, 2025. We suggest booking directly with the hotel and doing it right after you register.
- Traffic can be very unpredictable in Atlanta, so we highly recommend you book at this
 hotel to save yourself time and the headache of traveling back and forth to the
 conference.
- Reservation cancellations must be made no later than 5 pm, 3 days prior to your expected date of arrival date. Cancellations made after 5 pm, 3 days prior to your arrival date will result in a charge of one night's stay, plus tax, on your credit card.
- Failure to appear on your expected date of arrival will result in a charge of one night's stay, plus tax, on your credit card, in addition to the cancellation of your reservation for the remainder of the stay.

Is there parking available?

Yes, parking is free during our meeting. If you stay past the meeting, there will be a \$15 overnight charge.

How much are the hotel rooms?

\$195++ per night, and \$5 state hotel-motel fee per room. Rooms can be booked directly through the hotel using this link:

Emory Conference Center Hotel



Is internet included in the room rate? Yes.

What should I wear?

Suggested dress for the Forum is business casual during the conference days, and evening events will be casual. Please note that temperatures inside the meeting space may vary, so we suggest dressing in layers.

What's the weather like in Atlanta in early March?

The average high is 68 degrees Fahrenheit, with an average low of 45 degrees Fahrenheit.

See You soon in Atlanta!